

State of New York
County of Lewis
Town of Leyden
Minutes (July 9, 2024)

Supervisor Rosalie White called the regular meeting for the Town of Leyden Board held at the Town Hall on July 9, 2024 to order at 5:00 p.m. with the pledge of allegiance.

Members in attendance were: Councilmembers Andy Millick; Steve Fox; Bruce Krug; Stanley Jones; Town Clerk Janice Dosztan; CTHC Christine Healt; Codes Inspector Joe Pfeiffer; and Bruce Myers

PUBLIC COMMENT:

Bruce Myers asked if the town received the reimbursement check from MMA Builders; Supervisor White informed him that it was mailed. If she doesn't receive it by July 10, 2024 she will advise the Town Attorney to start legal action towards him.

Bruce Myers requested that the Town send a letter to Lewis County requesting they repair the railroad tracks in Port Leyden.

Bruce Myers also asked if the Town planned on replacing any culverts this year; he indicated that the culverts on Bailey Road, Dutch Hill Road, and several other roads should have been replaced 3 years ago.

Codes Inspector Joe Pfeiffer asked the Town Board if the Town Board was working on revising the Solar Law? Supervisor indicated that have not but she will speak to the Planning Board about updating the law.

APPROVAL OF MINUTES:

A motion was made by Steve Fox and seconded by Bruce Krug to accept the minutes from the June 11, 2024 regular meeting. Motion carried with 5 ayes and 0 nays.

BILL APPROVAL:

General Fund bills numbered 130 through and including 143 were audited; Highway Fund bills numbered 47 through and including number 52 were audited. All bills were signed and ordered to be paid by a motion from Bruce Krug and seconded by Andy Millick. Motion carried with 5 ayes and 0 nays.

SUPERVISORS REPORT:

Supervisor White reported revenues received; \$4,133.77 June Interest–NYClass Investment & Community Bank; \$300.00 Medical Ins. Premiums – June; \$626.32 Clerks May Revenue Paid in June; \$4,935.00 Justice May Report – Town's Share \$2,018.00 (NYS Share \$2,917.00); \$838.39 Frontier – Lease of Phone Bldg.; \$325.00 Burial Lot – Locust Grove (Smolinsky); \$48,032.52 Lewis County Snow & Ice Agreement – Check 2 or 2; \$20,303.10 FEMA Reimbursements from 2021 Tropical Storm Fred (Hines & Thayer Hill shoulders and Cone, Farr, Stuckie, Roger, and Fitch washouts)

CLERK'S MONTHLY REPORT:

The clerk's **June** monthly report was passed. Total taken in **\$769.12** for the following breakdown

<i>Dog License Renewal</i>	\$ 60.00
Septic	\$ 50.00
Birth Certificate	\$ 40.00
Certificate of Death	\$ 70.00
Building Permit	\$ 399.12
Zoning Permit	\$ 100.00

	Swimming Pool	\$ 50.00
Paid to:	Town of Leyden Supervisor	\$ 763.12
	NYS Ag & Markets	\$ 6.00
	Total Dispersed	\$ 769.12

CORRESPONDENCE, ETC:

Supervisor White informed the Town Board that she received a Card of Thanks from the Port Leyden food pantry for \$300.00 (2024 funding).

Supervisor White informed the Town Board that the Town Attorney Firm has a name change to Kendall, Harrienger & Burrows.

Steve Fox introduced Resolution #34

RESOLUTION #34
TOWN ATTORNEY
FOR LEGAL SERVICES

WHEREAS; The Town Board is responsible for performing government functions as authorized by the NYS Constitution and applicable laws which may, from time to time, include the use of attorneys to achieve those ends; and

WHEREAS; the Law Office currently providing services will cease to exist as of June 15, 2024 while the individual attorneys who provide municipal services practice in a newly named Law Office and the same location; and

WHEREAS; The Town Board is authorized to retain attorneys upon such terms as it deems appropriate of, and to accomplish, those objective and desires to do so.

NOW, THEREFORE, BIE IT RESOLVED; that the Town Board of the Town of Leyden, New York hereby

Retains Kendall, Harrienger & Burrows to provide legal services for, and on behalf of, the Town of Leyden and to serve as its attorney effective June 17, 2024.

The attorneys are hereby authorized to obtain the Town's files, electronic and otherwise, form the current attorneys and to take steps as would be necessary to represent the Town's interests.

This Resolution shall take effect immediately.

Motion made by Steve Fox and seconded by Stanley Jones. Motion carried with 5 ayes and 0 nays

HIGHWAY SUPERINTENDENT:

Further discussion was held on the Ford F550 Pickup (dump, plow, and sander). Due to the age and the lack of needing the truck, Councilmember Krug does not want to approve the rebid; the Town Board agrees.

The 2024 proposed road work will be on Canal Street and Dutch Hill; will request quotes for August meeting.

NYMIR MEETING W/HWY SUPERINTENDENT & SUPERVISOR:

Supervisor White informed the Town Board that the Highway Superintendent Sean Shanks and herself met with NYMIR.

Items discussed –

- Master battery disconnect switches in 3 Or 4 more trucks
- Yearly inspection done on all large trucks
- Document all road signs – biannually
- Update Sexual Harassment Policy
- Cert. of Accord naming the Town additionally insured (from all contractors)
- Hold Harmless clause in all Fire & Ambulance Contracts going forward
- Town to pass a resolution – No Swimming In sugar River Off Town Property

Bruce Krug introduced Resolution #35

RESOLUTION #35
NO SWIMMING IN
SUGAR RIVER OFF TOWN PROPERTY
SIGNAGE

BE IT SO RESOLVED; that The Town Board of the Town of Leyden does hereby authorize signage to be placed on the Town Property indicating No Swimming In Sugar River Off Town Property. Motion made by Bruce Krug and seconded by Andy Millick. Motion carried with 4 ayes and 1 nay - Steve Fox.

NEW CONSTRUCTION – TOWN HALL:

Sealed bids were opened for architectural & engineering services –

GYMO Architecture, Engineering, & Land Surveying, D.P.C. \$30,000.00.

Steve Fox introduced Resolution #36

RESOLUTION #36
ACCEPT GYMO ARCHITECTURE
ENGINEERING, & LAND SURVEYING, D.P.C.
BID FOR \$30,00.00

BE IT SO RESOLVED; that The Town Board of the Town of Leyden does hereby authorize Supervisor White to sign the agreement with GYMO Architecture Engineering, & Land Surveying, D.P.C for \$30,000.00. Motion made by Steve Fox and seconded by Bruce Krug. Motion carried with 3 ayes and 2 nays – Supervisor Rosalie White & Andy Millick.

Bruce Krug requested clarification to confirm the Town Board will receive quotes for the new building and how much funding would be available to the Town. Councilmember Fox indicated that the Town Board would receive quotes on cost and funding.

Bruce Myers still believes the Town should dissolve the court system.

CTHC:

Christine Healt informed the Town Board of all the grants that are available to the Town and the deadlines.

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NEW APPLICATION FOR NYSERDA FUNDING:

Supervisor White informed the Town Board she met with City Suburban for a quote.
New electric HVAC for Hwy garage (3) rooms – City Suburban \$11,790.00
Replace street lights with LED lights – Boonville Municipal \$11,320.00

TAX COLLECTOR AUDIT:

Steve Fox introduced Resolution #37

RESOLUTION #37
AUDIT OF TAX COLLECTOR RECORDS

WHEREAS; The Town of Leyden, Town Tax Collector has submitted tax collection records and bank records for the year 2024 to the Town Board for audit; and

WHEREAS; The said records have been duly examined, and that the taxes therein collected have been dispersed to the Town Supervisor and Lewis County Treasurer,

NOW THEREFORE; be it resolved that the Town Board of the Town of Leyden does hereby enter into the minutes of July 9, 2024 meeting, the completion of said audit. Motion made by Steve Fox and seconded by Stanley Jones. Motion carried with 5 ayes and 0 nays

OTHER BUSINESS:

Next regular meeting will be August 13, 2024 at 5:00 pm at the Town Hall

Motion to adjourn was made by Stanley Jones and seconded by Steve Fox. The meeting was adjourned at 6:25 PM.

Respectfully submitted
Janice Dosztan, Town Clerk