

State of New York  
County of Lewis  
Town of Leyden  
Minutes (June 11, 2024)

Supervisor Rosalie White called the regular meeting for the Town of Leyden Board held at the Town Hall on June 11, 2024 to order at 5:00 p.m. with the pledge of allegiance.

Members in attendance were: Councilmembers Andy Millick; Steve Fox; Bruce Krug; Stanley Jones; Town Clerk Janice Dosztan; CTHC Christine Healt; Legislator Jeff Nellenback, and Scott Sawyer

**PUBLIC COMMENT:**

Legislator Nellenback gave the Town Board a pamphlet on County Assessment and Data Collections Services.

**APPROVAL OF MINUTES:**

A motion was made by Bruce Krug and seconded by Andy Millick to accept the minutes from the May 14, 2024 regular meeting as amended. Motion carried with 5 ayes and 0 nays.

**BILL APPROVAL:**

General Fund bills numbered 103 through and including 129 were audited; Highway Fund bills numbered 39 through and including number 46 were audited. All bills were signed and ordered to be paid by a motion from Steve Fox and seconded by Stanley Jones. Motion carried with 5 ayes and 0 nays.

**SUPERVISORS REPORT:**

Supervisor White reported revenues received; \$4,391.60 May Interest–NYClass Investment & Community Bank; \$300.00 Medical Ins. Premiums – May; \$177.00 Clerks April Revenue Paid in May; \$6,903.00 Justice April Report – Town’s Share \$2,917.00 (NYS Share \$3,986.00); \$2,335.04 Time Warner Franchise Fee 1<sup>st</sup> Qtr. 2024

**CLERK’S MONTHLY REPORT:**

The clerk’s **May** monthly report was passed. Total taken in **\$650.32** for the following breakdown

	<i>Dog License Renewal</i>	\$ 210.00
	Birth Certificate	\$
	Certificate of Death	\$ 200.00
	Building Permit	\$ 90.32
	Zoning Permit	\$ 100.00
	Swimming Pool	\$ 50.00
<b>Paid to:</b>	<b>Town of Leyden Supervisor</b>	<b>\$ 626.32</b>
	<b>NYS Ag &amp; Markets</b>	<b><u>\$ 24.00</u></b>
	<b>Total Dispersed</b>	<b>\$ 650.32</b>

**CORRESPONDENCE, ETC:**

Supervisor White informed the Town Board that she signed Grant-In-Aid Application for Lost Trail Snowmobile Club.

Supervisor White informed the Town Board that she spoke to Mr. Gooden regarding the old Gulf station sign and he offered to purchase the sign for \$400.00.

Supervisor White informed the Town Board she received notice from Excellus BC/BS regarding the groups premiums of 2025; they made a request to NYS to increase the rates by 13.04% (\$160.00/month).

Supervisor White informed the Board that North Country Greens contacted her and they're interested in a store front dispensary in the Town.

Supervisor White signed the agreement with Sure Seal for the highway garage window/doors; 50% deposit was made. The contract also includes a completion date as requested by the Town Board. He also suggested to speak with the Codes Officer regarding the 3<sup>rd</sup> door in the highway superintendent's office.

**HIGHWAY SUPERINTENDENT:**

Supervisor White informed the Town Board that they highway superintendent placed a bid with the Village of Lyons Falls for a 2011 Ford F550 plow/dump truck for \$27,500.00. The Village of Lyons Falls accepted the bid at their 6/6/24 meeting. Discussion was held regarding failure to notify the Town Board prior to the highway superintendent submitting a bid. The board would like more information on the vehicle and what it would be used for. They would also like him to look for a newer model.

Steve Fox introduced Resolution #31

**RESOLUTION #31**  
**RESCIND**  
**BID TO PURCHASE**  
**2011 FORD F550**  
**VILLAGE OF LYONS FALLS**

**BE IT SO RESOLVED; that The Town Board of the Town of Leyden does hereby rescind the bid to the Village of Port Leyden for the purchase of a 2011 Ford F550. Motion made by Steve Fox and seconded by Bruce Krug. Motion carried with 5 ayes and 0 nays**

Bruce Krug was inquiring about the bids for Dutch Hill Road; Bruce Krug would like it noted that he is in favor of going with a hot mix as suggested by Bruce Myers not oil and stone.

**STANDARD WORKDAY RESOLUTION**  
**FOR ELECTED OR APPOINTED OFFICIALS IN THE SYSTEM:**

Steve Fox introduced Resolution #32

**RESOLUTION #32**  
**SET STANDARD WORKDAY**  
**HIGHWAY SUPERINTENDENT**

**BE IT SO RESOLVED; that The Town Board of the Town of Leyden does hereby set the Standard Workday for the Highway Superintendent as 8 hours/day. Motion made by Steve Fox and seconded by Stanley Jones. Motion carried with 5 ayes and 0 nays.**

**NEW CONSTRUCTION – TOWN HALL:**

Steve Fox informed the Town Board that he and Stanley Jones met with GYMO Architecture, Engineering, & Land Surveying, D.P.C. from Watertown and they gave a rough estimate of \$27,500.00. He also received a quote from Labella Associates.

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Steve Fox introduced Resolution #33

**RESOLUTION #33**  
**ADVERTISE FOR BID**  
**FOR ENGINEER**

**BE IT SO RESOLVED; that The Town Board of the Town of Leyden does hereby authorize advertisement for bid for engineering services. Motion made by Steve Fox and seconded by Bruce Krug. Motion carried with 5 ayes and 0 nays.**

**CTHC:**

No Report

**OTHER BUSINESS:**

Bruce Krug would like to request that the Town Highway Superintendent attend the monthly meetings and give the Town Board updates.

Next regular meeting will be July 9, 2024 at 5:00 pm at the Town Hall

Motion to adjourn was made by Steve Fox and seconded by Bruce Krug. The meeting was adjourned at 6:00 PM.

Respectfully submitted  
Janice Dosztan, Town Clerk