

State of New York
County of Lewis
Town of Leyden
Minutes (November 12, 2024)

Supervisor Rosalie White called the regular meeting for the Town of Leyden Board held at the Town Hall on November 12, 2024 to order at 5:00 p.m. with the pledge of allegiance.

Members in attendance were: Councilmembers Stanley Jones; Steve Fox; Andy Millick; Town Clerk Janice Dosztan; CTHC Christine Healt; Codes Inspector Joe Pfeiffer; Bruce Myers; Andy Dolan; Nancy Cavanaugh; Beverly Schindler; Carrie Higby; Mike Higby; Andrew Higby; Scott Sawyer; Adam Fuller – Fuller Insurance; Wendi Croniser; and Lois Compo (Councilmember Bruce Krug Absent)

PUBLIC COMMENT:

Adam Fuller reviewed the 2025 Municipal Insurance quotes from NYMIR with the Town Board.

Steve Fox introduced Resolution #51

RESOLUTION #51
2025
MUNICIPAL INSURANCE QUOTE

BE IT SO RESOLVED; that The Town Board of the Town Of Leyden does hereby accept the 2025 Municipal Insurance Quote from Fuller Insurance for the amount of \$22,883.70 (NYMIR) for the period of 12/15/24-12/15/25. Motion made by Steve Fox and seconded by Stanley Jones. Motion carried with 4 ayes and 0 nays.

Beverly Schindler asked the Town Board about the new municipal building. Steve Fox indicated that the Town is looking into several options. New building in Talcottville or an addition on the Municipal building in Port Leyden. She asked if it would go to the public for a vote; Steve was unsure. She also asked if the Town could dissolve the court system. At this time; the Town has no plans of dissolving the court system.

Andy Dolan asked the Town Board what would happen to the building if the court system did dissolve. He also asked what the proposed cost of the projects; the Town is still waiting on prices from GYMO Engineers. He also indicated that the Town should keep the building small and hire local contractors.

Carrie Higby asked the Town Board the proposed location on the new build and if additional land will need to be purchased; the new building will be built beside the current Town Hall and at this time the Board has no plans of purchasing land. She also asked if the Village of Port Leyden uses the Town of Leyden Municipal Building for their offices; the Village only holds their monthly meetings at the municipal building. She also asked what the time frame is on the project; the Town Board would like to have an option passed by Spring of 2025.

Mike Higby asked if there is a more ideal location for the new building?

Scott Sawyer asked if there was a deadline on building; there is no deadline.

Bruce Myers corrected Supervisor on October's minutes; the requirement to have a CDL to operate heavy equipment is a DOT requirement not something he suggested.

APPROVAL OF MINUTES:

A motion was made by Stanley Jones and seconded by Andy Millick to accept the minutes from the October 8, 2024 regular meeting. Motion carried with 4 ayes and 0 nays.

BILL APPROVAL:

General Fund bills numbered 204 through and including 221 were audited; Highway Fund bills numbered 83 through and including number 87 were audited (including #81 from October). All bills were signed and ordered to be paid by a motion from Andy Millick and seconded by Steve Fox Motion carried with 4 ayes and 0 nays.

SUPERVISORS REPORT:

Supervisor White reported revenues received; \$3,382.78 October Interest–NYClass Investment & Community Bank; \$300.00 Medical Ins. Premiums – October; \$780.10 Clerks September Revenue Paid in October; \$3,920.00 Justice Aug Report (Towns share \$1,463.00 NYS \$2,457.00); \$3,725.00 Justice September Report (Towns share \$1,120.00 NYS \$2,605.00); \$96,664.68 FEMA Reimbursement (Thayer Hill DR4472, Zeigler #1 DR 4625); \$5,173.97 Lewis Co Mortgage Tax Apportionment (Apr. to Sep 2024)

CLERK'S MONTHLY REPORT:

The clerk's **October** monthly report was passed. Total taken in **\$607.28** for the following breakdown

	<i>Dog License Renewal</i>	\$ 160.00
	Building Permit	\$ 297.28
	Zoning Permit	\$ 100.00
	Septic	\$ 50.00
Paid to:	Town of Leyden Supervisor	\$ 589.28
	NYS Ag & Markets	\$ 18.00
	Total Dispersed	\$ 607.28

CORRESPONDENCE, ETC:

Supervisor White informed the Town Board that the Lewis County Hazzard Mitigation Plan needs to be updated. She signed a letter of intent and will attend the 11/19/24 kick off meeting (Zoom). POC's are Supervisor White and Councilmember Bruce Krug.

Lewis County exemption questionnaire due back by January.

Meeting scheduled for 11/19/24 at 6 PM with GYMO Engineers to review options for a new Municipal Building.

HIGHWAY:

Supervisor White informed the Town Board that CHIPS/Pave NY/Extreme Winter Recovery & POP totaling \$149,731.33 was submitted. Should receive the reimbursement by 12/18/24.

2025 BUDGET:

Supervisor White informed the Board that a Public Hearing on the Preliminary Budget was held on 11/6/24. Budget must be adopted by 11/20/24 and submitted to the County by 11/21/24,

JCAP GRANT APPLICATION 2024-2025 NOT ACCEPTED AS WORDED:

Resolution #46 of the September 10, 2024 meeting was reworded as follow:

BE IT SO RESOLVED, That the Town Board of the Town of Leyden authorizes the Leyden Town Court to apply for a JCAP grant in the 2024-2025 grant cycle up to \$30,000.00.

Andy Millick introduced Resolution #52

RESOLUTION #52
2024/2025
JCAP GRANT

BE IT SO RESOLVED; that The Town Board of the Town Of Leyden does hereby rescind Resolution #46 of the September 2024 meeting and reword it as follows: BE IT SO RESOLVED, That the Town Board of the Town of Leyden authorizes the Leyden Town Court to apply for a JCAP grant in the 2024-2025 grant cycle up to \$30,000.00. Motion made by Andy Millick and seconded by Stanley Jones. Motion carried with 4 ayes and 0 nays.

CTHC:

Christine Healt informed the Town Board of all the grants that are available to the Town and the deadlines.

OTHER BUSINESS:

Supervisor White informed the Board that the final meeting of 2024 needs to be scheduled.

Steve Fox introduced Resolution #53

RESOLUTION #53
FINAL MEETING
2024

BE IT SO RESOLVED; that The Town Board of the Town Of Leyden does hereby schedule the final meeting of 2024 on Monday December 30, 2024 at 6:00 PM. Motion made by Steve Fox and seconded by Stanley Jones. Motion carried with 4 ayes and 0 nays

Steve Fox informed the Town Board that Wreaths Across America will take place in December. He will be placing wreaths in cemeteries in Constableville (Constable Cemetery/St. Pauls), Port Leyden, and Talcottville.

Next regular meeting will be December 10, 2024 at 5:00 pm at the Town Hall

Motion to adjourn was made by Steve Fox and seconded by Stanley Jones. The meeting was adjourned at 6:00 PM.

Respectfully submitted
Janice Dosztan, Town Clerk