

State of New York
County of Lewis
Town of Leyden
Minutes (September 10, 2024)

Supervisor Rosalie White called the regular meeting for the Town of Leyden Board held at the Town Hall on September 10, 2024 to order at 5:00 p.m. with the pledge of allegiance.

Members in attendance were: Councilmembers Andy Millick; Bruce Krug; Stanley Jones; Town Clerk Janice Dosztan; Highway Superintendent Sean Shanks; CTHC Christine Healt; Codes Inspector Joe Pfeiffer; Bruce Myers; Jim Brach; and Lois Compo (Councilmember Steve Fox – Absent)

PUBLIC COMMENT:

Lois Compo asked if the Town received a cost on building a new Town Hall. Councilmember Stan Jones informed her that the engineers did give an approximate quote of \$400.00/square foot. Gymo Engineers would like to meet with the Town Board to discuss the Town's options.

Jim Brach asked if there was an update on the proposed battery storage sites. Supervisor White informed him that the Town currently has a 12-month Moratorium in place so no permits will be issued at this time.

Bruce Myers asked Supervisor White if she had the paperwork he foiled; Supervisor White informed him that she will have it soon.

APPROVAL OF MINUTES:

A motion was made by Andy Millick and seconded by Stanley Jones to accept the minutes from the August 13, 2024 regular meeting as amended. Motion carried with 4 ayes and 0 nays.

BILL APPROVAL:

General Fund bills numbered 166 through and including 186 were audited; Highway Fund bills numbered 57 through and including number 70 were audited. All bills were signed and ordered to be paid by a motion from Andy Millick and seconded by Stanley Jones Motion carried with 4 ayes and 0 nays.

SUPERVISORS REPORT:

Supervisor White reported revenues received; \$4,175.90 August Interest–NYClass Investment & Community Bank; \$300.00 Medical Ins. Premiums – August; \$1,581.32 Clerks July Revenue Paid in August; \$5,155.00 Justice July Report – Town's Share \$? (NYS Share \$?); \$3,920.00 August Report – Town's Share \$? (NYS Share \$?) \$3,477.00 Town of West Turin – Plowing BJ Mackey Road 2024/2025 Season; \$985.00 State Aid – Temporary municipal Assistance (TMA); \$2,523.02 Time Warner/Spectrum – Franchise Fee 2nd QTR.; \$100.00 Sale of old lamp pole – Court House to Nick Ripp

CLERK'S MONTHLY REPORT:

The clerk's **August** monthly report was passed. Total taken in **\$468.30** for the following breakdown

	<i>Dog License Renewal</i>	\$ 249.50
	Marriage Cert	\$ 40.00
	Building Permit	\$ 128.80
	Zoning Permit	\$ 50.00
Paid to:	Town of Leyden Supervisor	\$ 345.80
	State Health Dept.	\$ 22.50
	NYS Ag & Markets	\$ 100.00
	Total Dispersed	\$ 468.30

CORRESPONDENCE, ETC:

Gymo Engineers will be scheduling a meeting with the Town Board to review the Town buildings condition reports.

Supervisor White gave the Town Board a copy of the 2025 Exemption Questionnaire from Lewis County Real Property Office that's due back by 1/1/25.

Supervisor White informed the Town Board that she received the Estimated and Projected invoices from NYS Retirement.

Estimated Annual Invoice - \$34,747.00
 Projected Annual Invoice - \$26,127.00 (2024-\$20,760.00)

HIGHWAY SUPERINTENDENT:

Sealed fuel bids for the 2024-2025 were opened. Bids are as follows:

Buell Fuels:

	<u>Base</u>	<u>Differential</u>	<u>Fluctuation Net Price</u>	<u>Fixed Net Price</u>
Dated 9/9/24				
#2 Fuel Oil	2.0627	.1500	2.2127	2.7573
90 Octane Gasoline	2.3428	.1000	2.4428	N/A
Kerosene	2.5015	.1000	2.6015	3.1915
Low Sulfur Diesel	2.1615	.0700	2.2315	2.5926
Propane	.9710	.1900	1.1610	1.6000

Christman Fuel Services:

Dated 9/3/24	
#2 Fuel Oil	\$2.79 Fixed Net Price
87 Octane Gasoline	\$.20 over rack
Kerosene	N/A
Regular Sulfur Diesel	\$2.79 Fixed Net Price
Low Sulfur Diesel (60/40 blend)	\$3.14
Propane	\$1.39 Fixed Net Price

Glider Oil Co. Inc.:

	<u>Base</u>	<u>Mark Up</u>	<u>Taxes</u>	<u>Fixed Net Price</u>
Dated 9/6/24				
#2 Fuel Oil	2.214	.20	.06171	2.476
87 Octane Gasoline	2.1113	.20	.0602	2.371
90 Octane Gasoline	2.4226	.20	.0602	2.682
Kerosene	2.875	.20	.0617	3.136
Low Sulfur Diesel	2.249	.20	.0603	2.509
Propane	1.499		.055	1.554

Andy Millick introduced Resolution #41

RESOLUTION #41
2024-2025
FUEL BID AWARD

BE IT SO RESOLVED; that The Town Board of the Town of Leyden does hereby award Buell Fuels all grades for the 2024-2025 season and automatic delivery effective 10/01/24 to 9/30/2025. Fixed rate on all items except propane. Motion made by Andy Millick and seconded by Bruce Krug. Motion carried with 4 ayes and 0 nays.

Re-profiling work was completed on 9/4/24 on Cone Road with verbal approval prior to the monthly meeting.

Reviewed 2025 road work quotes.

Bruce Krug introduced Resolution #42

RESOLUTION #42
2025
ROAD WORK

BE IT SO RESOLVED; that The Town Board of the Town Of Leyden does hereby accept Suit-Kote quote to cold pave & service treat the upper & lower part of Cone Road for \$91,738.16. Motion made by Bruce Krug and seconded by Stanley Jones. Motion carried with 4 ayes and 0 nays.

Discussion was on held reimbursing the Highway Superintendent for use of his own vehicle and gas in January. Bruce Krug asked how he recorded his mileage; Highway Superintendent Sean Shanks indicated he records his starting and ending mileage along with what roads are being checked.

2025 BUDGET:

Supervisor White informed the Board that the annual estimates are due back by 9/20/24.

Supervisor White informed the Board that a budget workshop needs to be scheduled.

Stanley Jones introduced Resolution #43

RESOLUTION #43
SCHEDULE
BUDGET WORKSHOP

BE IT SO RESOLVED; that The Town Board of the Town Of Leyden does hereby schedule a budget workshop on Thursday October 3, 2024 at 5:00. Motion made by Stanley Jones and seconded by Bruce Krug. Motion carried with 4 ayes and 0 nays.

BAR RE-APPOINTMENT:

Supervisor White informed the Town Board that LeeAnne Greene's term for the BAR will end on 9/30/24.

Andy Millick introduced Resolution #44

RESOLUTION #44
RE-APPOINT
LEEANNE GREEN
BAR

BE IT SO RESOLVED; that The Town Board of the Town Of Leyden does hereby appoint LeeAnne Green to the BAR for the term effective 10/1/24-9/30/27. Motion made by Andy Millick and seconded by Bruce Krug. Motion carried with 4 ayes and 0 nays.

ZONING PERMITS-SIGN FEE SCHEDULE (PER ZONING LAW SECTION 210 & 535);

Discussion was held regarding signage fees. It was proposed by the Planning Board for a Temporary Banner \$50.00, Sign Panel Replacement \$75.00 (1 or 2 sided), and New Sign \$100.00. In last month's meeting, Steve Fox indicated that signage was included in the Site Plan costs. Currently, the Clerk has an application and payment for a new sign. Bruce Krug believes that the Town should not accept the payment as the fee schedule had not been approved by the Town Board when the applicant submitted his application and payment.

Bruce Krug introduced Resolution #45

RESOLUTION #45
RETURN PAYMENT

BE IT SO RESOLVED; that The Town Board of the Town Of Leyden does hereby authorize the clerk to return the payment for the sign fee. Motion made by Bruce Krug and seconded by Stanley Jones. Motion carried with 4 ayes and 0 nays.

JUSTICE JCAP GRANT;

Stanley Jones introduced Resolution #46

RESOLUTION #46
JUSTICE COURT ASSISTANCE PROGRAM
2024-2025 APPLICATION

BE IT SO RESOLVED; that The Town Board of the Town Of Leyden does hereby authorize Town Justice, Brandy Deveines, to make application to the Justice Court Assistance Program (JCAP) for 2024-2025 ant that she may request up to the maximum amount available. Motion made by Stanley Jones and seconded by Bruce Krug. Motion carried with 4 ayes and 0 nays.

CTHC;

No Report

OTHER BUSINESS;

Supervisor White informed the Board that new smoke alarm have been installed at the Justice Court Building by Griffin Electric.

Jim Brach asked the Town Board how many roads are open to UTV/ATV's in the Town of Leyden? Supervisor White informed him that Leyden's end of Neff Road (season road) is the only road currently open.

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Next regular meeting will be October 8, 2024 at 5:00 pm at the Town Hall

Motion to adjourn was made by Bruce Krug and seconded by Stanley Jones. The meeting was adjourned at 6:20 PM.

Respectfully submitted
Janice Dosztan, Town Clerk