

Town of Leyden - Code Enforcement Department

Joseph Pfeiffer, Jr. Codes Officer
P. O. B. 251
Boonville, NY 13309
(315) 942-5705 Home Phone
Cell (315) 681-8689
inspectorjoep@aim.com

Janice Dosztan Town Clerk
6606 School Road
Boonville, NY 13309
Town Hall (315) 942-3444

Dear Applicant:

Attached is a Town of Leyden Building Permit Application and Fee Schedule. This application is for use only in the Town of Leyden. The permit applied for with this form applies only to the Building Codes of New York State and has no bearing on the other local, State, or Federal regulations, such as zoning or floodplain ordinance, etc.

The permit fee must be submitted to the Town of Leyden Clerk with the completed application. Please make all checks payable to the Town of Leyden Clerk and mail to the Town of Leyden Building Codes Department, 6606 School Rd. Boonville, NY 13309.

This application must be completely filled in by ink or typewriter and submitted to the Town of Leyden Code Enforcement Office with required fees.

This application must be accompanied by two sets of plans and specifications describing the nature of the work to be performed, the materials and equipment to be used and installed, and detailed structural, mechanical, electrical, and plumbing installation. Plans and specifications shall be in accordance with the State Education Law, Sections 7307 and 7209. This law requires that the seal and signature of a licensed architect or professional engineer be affixed to all plans submitted, except for farm buildings, residential buildings of under 1,500 gross square feet, or to alterations costing under twenty thousand dollars.

THE WORK COVERED BY THIS APPLICATION MAY NOT BE COMMENCED BEFORE THE ISSUANCE OF A BUILDING PERMIT.

Upon approval of the application, the Town of Leyden Code Enforcement Officer will issue a building permit to the applicant together with approved, duplicate set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises available for inspection throughout the progress of the work.

NO BUILDING SHALL BE OCCUPIED OR USED IN WHOLE OR IN PART FOR ANY PURPOSE WHATEVER UNTIL AN APPLICATION IS MADE FOR, AND CERTIFICATE OF OCCUPANCY SHALL HAVE BEEN GRANTED BY THE TOWN OF LEYDEN CODE ENFORCEMENT OFFICE.

NOTE: If any item does not apply, write N/A (please do not leave it blank)

The approved permit and all correspondence will be mailed to the owner at the address indicated on the application.

It is the responsibility of the owner to see that the Town of Leyden Code Enforcement Officer is notified at least 24 hours before the project will be ready for the next inspection.

If you have any questions, please contact the Town of Leyden Code Enforcement Office at (315) 681-8689 cell.

Sincerely,

Joseph Pfeiffer, Jr.
Code Enforcement Officer

TOWN OF LEYDEN CODES DEPARTMENT
6606 SCHOOL STREET
BOONVILLE, N.Y. 13309
Phone: (315) 942-3444

Permit Number _____

Residential Garage Application

Date _____

Census Code _____

Tax Map # _____

Construction Start Up Date _____ Application Fee \$ _____

Property Owner's Name _____ Phone _____

Mailing address _____

Contractor Name _____ Phone _____

Mailing address _____

Project Address (911 address) _____ Town _____

Description of Project _____

Total Square Footage of New Building/Structure _____

Total Square Footage of Addition to Existing Building _____

Is the project site in a Flood Zone (Yes or No) Value of Work (materials & labor) - \$ _____

To apply for a Building Permit, you MUST provide this Application filled out, a check payable to the Town of Leyden Clerk for the application fee, One (1) copy of a Plot Plan, Two (2) copies of a Building Plan, or Floor Plan, and an approved Zoning / Land Use Permit where required.

Residential Fee Schedule

TOWN OF LEYDEN ZONING / BUILDING PERMIT FEE SCHEDULE

Effective January 2009

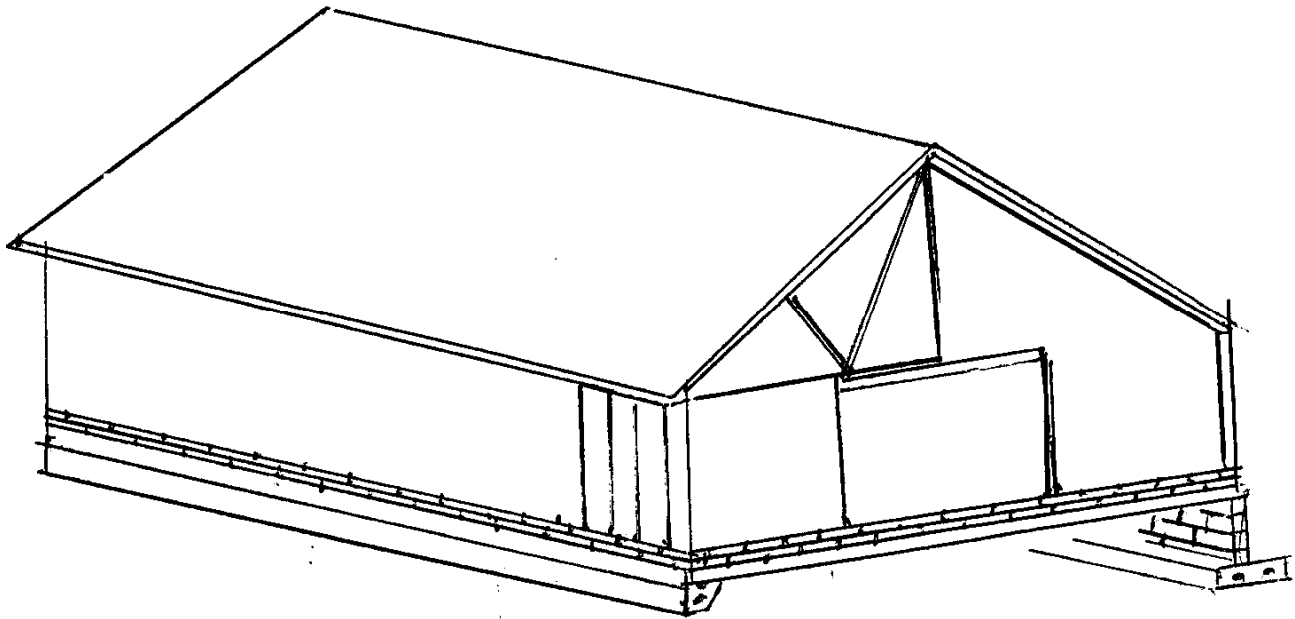
<u>ZONING PERMIT FEE</u>	\$ 50.00
Site Plan Review (Residential)	\$ 75.00
Site Plan Review (Commercial)	\$ 200.00
<u>ZONING BOARD OF APPEALS FEE</u>	\$ 200.00

***Residential:**

Residential garages, residential additions, storage buildings

**\$ 50.00 base +
\$ 0.12 per sq ft**

Residential Garage



TYPE OF SOIL:

(Circle) Sand Gravel Clay Other

TYPE OF FOUNDATION:

(Circle) Monolithic Frost Protected ICF CMU Poured

Bldg. Length: _____

Bldg. Width: _____

Footer Dimension _____

Slab Thickness _____

Anchor Size Spacing _____

Sill Plate Dimension _____

Stud Size _____ Spacing _____

Sheathing _____

Brace _____

Rafters:

Size _____ Spacing _____ Span _____

Trusses:

Truss engineering must be provided.

Spacing _____ High Wind Fasteners _____

Roof Decking _____

Under-layment _____

Roof Covering - Metal Shingles Other (circle)

Headers _____

Beams _____ Columns _____

Affidavit of Exemption to Show Specific Proof of Workers' Compensation Insurance

Coverage for a 1, 2, 3, or 4 Family, Owner-occupied Residence.

*****This form cannot be used to waive the workers' compensation rights or obligation of any party.*****

Under penalty of perjury, I certify that I am the owner of the 1, 2, 3, or 4 family, **owner-occupied** residence (including condominiums) listed on that building permit that I am applying for, and I am not required to show specific proof of workers' compensation insurance coverage for such residence because (please check the appropriate box):

- ☐ I am performing all the work for which the building permit was issued.
- ☐ I am not hiring, paying, or compensating in any way for the individual(s) that is(are) performing all the work for which the building permit was issued or helping me perform such work.
- ☐ I have a homeowners' insurance policy that is currently in effect and covers the property listed on the attached building permit AND am hiring or paying individuals a total of less than forty (40) hours per week (aggregate hours for all paid individuals on the jobsite) for which the building permit was issued.

I also agree to either:

- acquire appropriate workers' compensation coverage and provide appropriate proof of that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit if I need to hire or pay individuals a total of forty (40) hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on the building permit, or if appropriate, file a WC/Db-100 exemption form; OR
- have the general contractor, performing the work on the 1, 2, 3, or 4 family, **owner-occupied** residence (including condominiums) listed on the building permit that I am applying for, provide appropriate proof of workers' compensation coverage or proof of exemption from that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit if the project takes a total of forty (40) hours or more per week (aggregate hours for all paid individuals on the jobsite) for work indicated on the building permit.

(Signature of Homeowner)

(Date Signed)

(Homeowner's Name Printed)

Home Telephone Number: _____

THIS PERMIT COVERS ONLY THE WORK DESCRIBED IN THIS APPLICATION.

(A) The applicant shall notify the Code Enforcement Office of any changes in the information contained in the application during the period for which the permit is in effect. A permit will be issued when the application has been determined to be complete and when the proposed work is determined to conform to the requirements of the Uniform Code. The authority conferred by such permit may be limited by condition, if any, contained therein.

(B) A BUILDING PERMIT ISSUED PURSUANT TO THIS PART SHALL BE PROMINENTLY DISPLAYED ON THE PROPERTY OR PREMISES TO WHICH IT PERTAINS. IF THE PERMIT ISN'T DISPLAYED SO IT CAN BE SEEN FROM THE ROAD, THE PERMIT MAY BE REVOKED AND A NEW PERMIT WILL HAVE TO BE APPLIED FOR.

(D) A building permit issued pursuant to this Part may be suspended or revoked if it is determined that the work to which it pertains is not proceeding in conformance with approved plans, the Uniform Code, or with any condition attached to such permit, or if there has been a misrepresentation or falsification of a material fact in connection with the application for the permit.

(E) A building permit issued pursuant to this Part shall expire 18 months from the date of issuance or upon the issuance of a certificate of occupancy (other than a temporary certificate of occupancy), whichever occurs first. A permit for a pool or demolition will expire one year from date of issuance.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Signature of Applicant or Authorized Agent _____ Date _____

I, the undersigned, Code Enforcement Officer of the Town of Leyden, hereby (approve) (deny) the within application for a building permit.

Date _____ Code Enforcement Officer _____

ALL CONSTRUCTION SHALL CONFORM TO ALL TOWN AND LOCAL ZONING AND SANITARY CODES AND THE CODES OF NEW YORK STATE

Building Code of New York State, Plumbing Code of New York State, Fire Code of New York State

Energy Conservation Construction Code of New York State

Property Maintenance Code of New York State

Fuel Gas Code of New York State - Residential Code of New York State

Mechanical Code of New York State